

Jackson Milliken

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SUMMARY OF QUALIFICATIONS:

- Highly motivated student with plans to expand education and experience in the hospitality industry
- Over two years of experience working in restaurants and clubs
- Excellent communication skills and the ability to learn new skills quickly

EDUCATION:

Niagara University – Niagara University, NY
Bachelor in Hospitality and Tourism, May 2026
Minor: Social Work

CERTIFICATIONS:

Servsafe certification, CPR certification

RELEVANT COURSES:

Introduction to Hospitality, Food Service Operations, Management and Leadership

EXPERIENCE:

10/20-09/22

Vern's Restaurant – Rochester, NY

Dishwasher/Server Assistant (Seasonal)

- Assist wait staff with the service of food
- Prep food for cooking staff
- Maintain a clean and safe environment in the dining room and kitchen
- Wash dishes and keep dinnerware stocked for wait staff

06/23-Present

The Country Club of Rochester - Rochester, NY

Summer rotational internship (Seasonal)

- Rotate to different positions all around the club
- Help plan, set up, and work events throughout the club
- Communicate information between managers and employees
- Learn about the club industry and how to manage employees

Summer Management internship (Seasonal)

- Oversaw daily operations, ensuring all members were satisfied
- Helped train and manage new and existing employees
- Created a team-focused work environment
- Supported and set my staff up with everything they needed to succeed

COMPUTER SKILLS:

Microsoft Office: Word, Excel, PowerPoint

HONORS/ ACTIVITIES:

Niagara University Club Soccer (2022 – Present)

Niagara University Ski Club (2022 – Present)

CMAA (2023-Present)

Community Missions – Volunteer (2022-2023)

Heart, Love and Soul – Volunteer (2022-2023)