

## Miranda Malicki

[miranda.malicki@gmail.com](mailto:miranda.malicki@gmail.com)

716-400-6528

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### SUMMARY OF QUALIFICATIONS

- Reliable & resilient with strong work ethic
- Highly developed interpersonal and communication with strong organizational skills
- Proven leader with experience in event planning and management, collaborative problem solving, public speaking, and live event production

### EDUCATION

**Niagara University** – Niagara University, NY

Bachelor of Science in Tourism, Event and Meeting Management; May 2026

**Slippery Rock University** – Slippery Rock, PA

\*Completed 60 credit hours towards Bachelor of Science in Recreational Therapy

GPA: 3.87 Honors College Member - Dean's List (3 semesters)

### EVENT MANAGEMENT

**University Program Board** – Slippery Rock University, PA

8/23 – 12/23

*Director of Speakers*

- Managed an \$81,000 budget to bring high-profile guest speakers on campus for students and general public of up to 750 people
- Handled event logistics and day-of coordination; communicated with agents of guest speakers and various staff throughout the university;
- Created marketing plans; handled ticketing via AudienceView ticketing software; participated in and led weekly meetings with advisors, directors, and multiple committees
- Assisted directors with event planning, management, and execution; ensured an enjoyable, welcoming, and accessible environment at events; and more

### RELATED EXPERIENCE

**Campus Programming Board** – Niagara University, NY

1/24 – Present

*Late Nite Niagara Co-Chair*

- Recruit and work with student committee in the planning and executing of all Late Nite Niagara events
- Coordinate many aspects of event planning including brainstorming, event production, and event evaluations
- Work with fellow Co-Chairs and the Office of Campus Activities to create agendas and run weekly meetings; and more

**Office of Admissions** – Niagara University, NY

1/24 – Present

*Tour Guide and Student Ambassador*

- Provide full campus tours to individual families and small groups for university events such as open houses, weekday and weekend visits, and specialty visits;
- Direct and answer questions about the university in person and via telecounseling, communicating with prospective students and their families, assembling and organizing folders of campus information, and ensuring a welcoming atmosphere is produced for prospective students and their families

### HONORS/ ORGANIZATIONS

*Member* - Student Event Planning Team, Niagara University (1/24 – Present)

*Member* - Club Management Association of America, Niagara University (1/24-Present)

*Member* - Hospitality and Tourism Association, Niagara University (1/24-Present)

*Member* - Niagara University U.S. Collegiate Figure Skating Team, Niagara University (1/24 – Present)

*Photography Assistant* - Martin Malicki Photography, Williamsville, NY (2016-Present)

*Recipient* - Emerging Leadership Experience Certification, Slippery Rock University (2022)